

Application Format for NOC
(To be applied on "Letterhead" of the Organization / Applicant)

To,
The Officer-in-Charge / Inspector -in- Charge ,
_____ Police Station,
District Darjeeling .

Sub: Prayer for NOC for Meeting / Rally / Procession

Respected Sir,

This is to inform you that we have decided to organize a **Meeting / Rally / Procession** (tick whichever is applicable) on _____ **(date)** at _____ **(time)**. The details of the programme are as follows:

1. **Name of the Applicant(s):** _____
2. **Complete Address:** _____
3. **Contact Number(s):** _____
4. **Email ID:** _____
5. **Name & Address of Organization(s):** _____
6. **Email ID of Organization(s):** _____

Details of Meeting / Rally / Procession

- a) **Date:** _____
- b) **Time: From** _____ **hrs. to** _____ **hrs.**
- c) **Starting Point:** _____
- d) **Culminating Point:** _____
- e) **Route in Details :** _____
- f) **Expected Number of Participants:** _____
- g) **Vehicle(s) Details (if any):** _____
- h) **Total number of volunteers deployed with their Name , Address , Mobile Numbers (attach separate sheet, if required):** _____

Declaration:

I/We acknowledge that I/We have read the "Terms & Conditions" issued by the Police Authority and hereby undertake to abide by these conditions during the entire programme. I/We further undertake that in case of any violation of these conditions, I/We shall be liable for penal action as per law.

Date: _____

Place: _____

(Signature of Applicant)

Name: _____

Designation: _____

Contact No : _____

Seal of Organization (if any)

TERMS & CONDITIONS

1. The licensee(s) or applicant(s) shall be present throughout the proposed programme and held accountable for any lapse.
2. The number of participants must be in accordance with the declaration made in the application.
3. The Rally / Procession / Meeting shall be held peacefully.
4. Loudspeakers, if used, shall remain within permissible limits as prescribed by Hon'ble High Court, Calcutta and West Bengal Pollution Control Board.
5. Use of loudspeakers in open air or vehicular horns in "Silence Zones" (hospitals, nursing homes, courts, universities, colleges, schools) is strictly prohibited.
6. No fireworks shall be discharged during the programme.
7. Participants shall not carry lathis, spears, firearms, swords, or other articles that can be used as weapons.
8. Speeches inciting violence, provocative speeches, and abusive language are strictly prohibited.
9. No obstruction shall be caused to free flow of traffic, free access to thoroughfares, buildings, ambulance, fire brigade, or emergency services.
10. Participants shall act in a manner ensuring no damage to public property, assault on Government Servants, or transgression of law.
11. Participants shall act in a manner ensuring no inconvenience to the general public.
12. Participants shall adhere to Health Advisories issued by the State Government.
13. Rally / Procession / Meeting cars or tableaux, if any, must not obstruct traffic flow or violate "One-Way" directions.
14. Organizer shall deploy sufficient volunteers to assist police on duty.
15. Participants must not cause environmental pollution. Directives of Hon'ble High Court, Calcutta, NGT, and West Bengal Pollution Control Board shall be followed strictly.
16. Prior NOC must be obtained from concerned landowners/stakeholders if land is to be used.
17. Land disturbed must be restored, and all filth/leftovers must be cleared at the organizer's cost immediately after the event.
18. No temporary gallery shall be installed for sitting accommodation.
19. Adequate drinking water arrangements must be made.
20. The ground and adjoining areas must be kept clean; no disposable cups, shells, packets, or banned plastics should be used.
21. Greenery and trees must not be damaged.
22. No cars shall be parked in "No Parking Zones."
23. All existing rules in vogue must be strictly adhered to.
24. Organizers shall not conduct bike rallies/processions.
25. Organizers shall not allow children to participate in the programme, except for child-oriented events.
26. Organizers must ensure that no DJs are used in the rally/procession.
27. Participants shall abide by directives/orders of Police as and when required to maintain law & order.
28. District Police authorities reserve the right to withdraw permission if the situation so requires.

ADVISORY FOR THE PETITIONER / APPLICANT

(For Rally / Procession / Meeting Permission)

In compliance with the judgment dated **23.08.2024 of the Hon'ble High Court at Calcutta in WPA (P) No. 360 of 2024**, the following advisory is issued for all applicants seeking permission for organizing **meetings, rallies, processions, or demonstrations** within West Bengal:

Application Procedure :

1. Application Format:

- i. Applications shall be submitted in the prescribed format.
- ii. The format may be downloaded from the official website of Darjeeling Police .
- iii. Applications on any other format shall not be accepted.

2. Timeline for Application:

- i. Applications shall be submitted not earlier than 03 weeks and not later than 02 weeks prior to the scheduled date of the programme.
- ii. Applications submitted outside this timeframe will not be considered.

3. Submission of Application:

- i. Applications may be submitted physically at the office of the Officer In Charge / Superintendent of Police during working days, hours within the specified time frame.

4. Supporting Documents Required:

- i. Name, address, and contact details of the applicant/organization.
- ii. Details of the programme: type of event (rally / procession / meeting), date, time, route (for procession), and expected number of participants.
- iii. List of volunteers with names , address , contact numbers (separate sheet may be attached).
- iv. Undertaking of compliance with all terms & conditions.